



Rural Development

September 8, 2015,

Operations and
Management

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Re: FOIA Case No. 2015-RD-05489-F

Dear Ms. Overland:

This letter acknowledges receipt of your Freedom of Information Act (FOIA) request to the US Department of Agriculture (USDA), Rural Development (RD), which arrived in our office on September 4, 2015. It has been assigned FOIA Case Number 2015-RD-05489-F.

Your request is being reviewed to determine whether RD is in possession of any documents that are responsive to your request. Once that determination has been made, you will be notified of any costs/fees which may be associated with processing this request.

Please know that we will make all reasonable efforts to process your request as soon as possible; however, FOIA requests are handled on a first in, first out basis. Additionally, we will have to coordinate with other activities to provide you with a comprehensive response and this coordination can sometimes be lengthy. Be assured, we will respond to your request at our earliest opportunity.

If you have any questions, you may contact me at (202) 690-5523, or via e-mail at Dupe.Sole@wdc.usda.gov. Please reference the case number listed above in any of your communications with our office.

Sincerely,

Dupe Sole
Rural Development
Contracting FOIA Analyst

USDA is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.